

Dear Volunteer,

**Thank you for your interest in bringing your group to ASCMV to volunteer!** Our group volunteer opportunities are ideal for groups to get involved in supporting our shelter operations and to aid us in our life-saving mission.

Our group volunteer opportunities do not include hands-on contact with the shelter animals but are important aspects in supporting shelter staff.

**Our regular group volunteer opportunities include:**

- ASCMV Facility Beautification: to help keep our grounds clean and free of debris and weeds, wash windows, paint, clean kennels/runs, etc.
- Maintaining the ASCMV Dog Walking Path: to keep the dog walking path free of debris and weeds to ensure a safe area for our volunteers to take the shelter pups for walks and enrichment
- Laundry/Dishes: to provide clean towels, bedding and food/water bowls to the animals residing at ASCMV
- Small Building Projects: Assembling beds, fixing crates/kennels to keep the shelter animals safe and comfortable

**Group Guidelines:**

- Your group should consist of at least FIVE volunteers but no more than TWENTY
- We ask that you commit to at least THREE hours for group volunteer opportunities
- Volunteers in the group need to be at least **16 YEARS OLD**
- Volunteers under 18 years old must have one parent/guardian per five volunteers
- Most if not all group volunteer opportunities are completed outdoors (rain, shine or wind!) please wear appropriate clothing that you don't mind getting dirty including closed toed shoes and jeans or long pants
- Groups are scheduled according to the shelters calendar, please be aware that all dates may not be available, we will do our best to accommodate your group
- Group applications must be submitted 1-2 months in advance, last minute requests will not be accommodated
- Submitting a group application does not guarantee approval for your group to volunteer at ASCMV
- Once your group application is approved, the group leader must complete the ONLINE ORIENTATION and attend a tour at the ASCMV usually scheduled 30 minutes before the group comes to the shelter to get familiar with the shelter. (All group members are encouraged to complete the online orientation).

**We appreciate your willingness to support us and we hope to see you soon!**



[ASCMV.org](http://ASCMV.org)

3551 BATAAN MEMORIAL WEST, LAS CRUCES, NM • 575-382-0018





Volunteer Name: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_  
Name Phone

## Volunteer Agreement

In consideration of this opportunity to volunteer at the Animal Service Center of the Mesilla Valley (Center), I \_\_\_\_\_, agree to the following terms and conditions, and understand that I am legally bound by them.

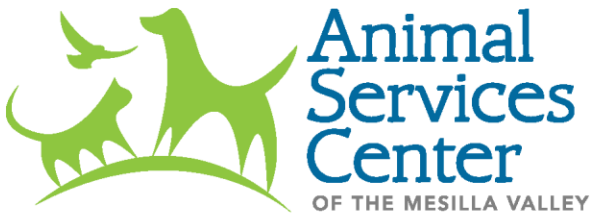
- \_\_\_\_\_ *Initial* - I understand that any unauthorized disclosure of ASCMV proprietary or confidential information, including email to the media, other organizations, or persons is strictly prohibited, and grounds for immediate release from ASCMV.
- \_\_\_\_\_ *Initial* - I understand that ASCMV reserves the right to terminate this Volunteer Agreement at any time for any reasons it sees fit.
- \_\_\_\_\_ *Initial* - I understand that my services are provided on a volunteer basis without pay or compensation of any kind and that all services will be performed at my own risk.
- \_\_\_\_\_ *Initial* - I agree to conduct myself in a courteous and professional manner as a volunteer and as a representative of ASCMV.
- \_\_\_\_\_ *Initial* - I agree to treat all animals, fellow volunteers, ASCMV staff and the public with dignity and respect.
- \_\_\_\_\_ *Initial* - I authorize ASCMV to contact the emergency contact on the Volunteer Application and seek emergency medical care in case of an accident, injury, or illness.
- \_\_\_\_\_ *Initial* - I understand ASCMV reserves the right to verify all the information on the Volunteer Application.
- \_\_\_\_\_ *Initial* - I have read and fully understand the above stated terms and conditions and agree to abide by the mission, rules, regulations and policies of ASCMV. I further understand that my failure to follow ASCMV and its established policies and procedures can result in my dismissal as a volunteer.

\*Applicant Signature \_\_\_\_\_ \*Date \_\_\_\_\_



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## Liability Release Waiver

- I, \_\_\_\_\_ (your name), agree to release, discharge, indemnify, and hold harmless the Animal Service Center of the Mesilla Valley (hereinafter "ASCMV") for any and all damage to my personal property and or self while performing my volunteer services to ASCMV in a volunteer capacity.
- \_\_\_\_\_ *Initial* - I recognize that in handling animals, cleaning grounds or other forms of volunteer services at ASCMV (or special events locations in conjunction with but not on the property of ASCMV,) there exists a risk of injury. On behalf of myself, my heirs, personal representative and executors, I release ASCMV and employees from all claims, causes of action or demands and releases ASCMV from any nature of cause there of. (Including out of pocket expenses due to replacement of property, costs from attorney's fees or court costs in connection with any part of my volunteer services.
- \_\_\_\_\_ *Initial* - I understand that public relations are an important part of volunteering at ASCMV. I therefore agree, on behalf of heirs, my personal representatives, executors, to allow ASCMV to use any photographs, videos, DVD, or other visual representations taken of me for use in public relation efforts without payment. ASCMV will use this form as a photograph's release for public relations purposes.

\*Applicant Signature \_\_\_\_\_ \*Date \_\_\_\_\_

### Release by Parent or Legal Guardian (Required of volunteers 17 years of age and younger)

- I, \_\_\_\_\_, as a parent or legal guardian of \_\_\_\_\_, hereby give my consent to allow my child/ward to volunteer services for the ASCMV as described within this Volunteer Agreement/Liability release waiver.
- \_\_\_\_\_ *Initial* - I have read this Volunteer Agreement/liability release waiver and fully understand the terms and conditions listed. On behalf of my child/ward, and myself I agree to all terms and conditions as set out in this volunteer application/liability release waiver.

\*Parent/Guardian Signature \_\_\_\_\_ \*Date \_\_\_\_\_

