



ANIMAL SERVICE CENTER OF THE MESILLA VALLEY

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ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, February 4, 2010, at 9:00am** at the Doña Ana Commission Chambers, 1st Floor, Doña Ana County Government Center, 845 N. Motel Blvd., Las Cruces, New Mexico.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of ASCMV Board Members Present and Determination of Quorum
- IV. Pet of the Month
- V. Minutes
 1. Approval of the Minutes from the regular ASCMV Board Meeting held January 7, 2009
- VI. Chair Comments
- VII. Public Input
- VIII. Strategic Planning Committee Report
- IX. Presentation
 1. Mutt Show March – by Wilma Burch
- X. Reports
 1. Financial Report
 - a. December 2009 Financial Report – Dr. Mark Sutter, CLC Fiscal Manager
 2. Activities in the Shelter
 - Animal Statistics
 - Volunteers
 - Rescues
 - Facilities
 - Medical
 - Community Outreach
 3. Update on memo (dated April 2008) written by Andre Moquin, Director of HR, City of Las Cruces
- XI. Action Item(s)
 1. **Resolution** – Authorize payment to DACHS for equipment and inventory
 2. **Resolution** - Approve audited financial statements - June 30, 2009
- XII. Public Input
- XIII. Adjournment

If You Need an Accommodation for a Disability to Enable You to Fully Participate in this Event Please Contact Us 48 Hours Before the Event at [382-0018/v](tel:5753820018) or [541-2128/tty](tel:575412128). Posted Dated: January 28, 2010

**MINUTES
ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
BOARD OF DIRECTORS**

The following was considered at the **Regular Meeting** of the Animal Service Center of the Mesilla Valley Board of Directors on **Thursday, January 7, 2010, at 9:00am** at the Doña Ana Commission Chambers, 1st Floor, Doña Ana County Government Center, 845 N. Motel Blvd., Las Cruces, New Mexico.

PRESENT

Board Member Miguel G. Silva - Present
Board Member Dolores Connor – Present
Board Member Nathan Small - Present
Board Member Oscar Vásquez Butler - Present
Board Member Scott A. Krahling - Present
Board Member Todd Garrison – Not Present

OTHERS PRESENT

Sue Padilla, Assistant County Manager
Terrance Moore, City Manager
Dr. Beth Vesco-Mock, Director ASCMV
Tricia Deal, Administrative Supervisor, ASCMV
Jeannie Massaway, Admin. Budget, ASCMV
Cindy C. Padilla, Admin. Asst., Clerk's Office/Recorder

I. Call to Order

Chair Krahling called the Meeting to order.

II. Pledge of Allegiance

Chair Krahling asked Dr. Beth Vesco-Mock to lead everyone in the Pledge of Allegiance.

III. Roll Call of ASCMV Board Members Present and Determination of Quorum

All were present except for Board Member Todd Garrison.

IV. Pet of the Month

Chair Krahling asked for the pet of the month. Wilma Burch presented and spoke about her foster pet a small dog who she said is now ready for adoption.

V. Minutes

1. Approval of the Minutes from the regular ASCMV Board Meeting held December 1, 2009.

Motion: Dolores Connor

Second: Nathan Small

Scott A. Krahling, Chair - Yes
Nathan Small, Vice-Chair – Yes
Miguel G. Silva, Member – Yes
Dolores Connor, Member – Yes
Oscar Vásquez Butler, Member – Yes
Todd Garrison, Member – Absent

VI. Chair Comments

Chair Krahling stated that it had been nice being Chair and that it was a good experience.

VII. Public Input

Chair Krahling asked for public input. Jean Gilbert gave a status report on the Humane Society of Southern NM.

VIII. Strategic Planning Committee Report

Chair Krahling asked Bob Villeneuve, Chair of the Strategic Planning Committee, to discuss. Mr. Villeneuve stated that the Strategic Planning Committee are working on recommendations and hoped that when they do present those recommendations to the Board of Directors that they will accept and implement them and will present those recommendations in March.

IX. Presentation

1. Out of Control into Compassion

Chair Krahling asked Dr. Beth Vesco-Mock to discuss. Dr. Beth Vesco-Mock made a presentation on this item. She discussed the problems of the killing of too many animals and feels something needs to change and made suggestions. She stated that she would like to see the County Commission and the City Council review and make changes to their ordinances. The Board of Directors agreed to put together a task force to review and look at the existing ordinances and make recommendations.

X. Reports

2. Financial Report

a. November 2009 Financial Report – Dr. Mark Sutter, CLC Fiscal Manager

Chair Krahling asked Dr. Mark Sutter to discuss. Dr. Mark Sutter discussed the following:

Operations for the period ending November 30, 2009:

The Balance Sheet shows cash of \$545,296 with \$34,915 in outstanding bills.

The Schedule of Revenues and Expenditures – Budget and Actual shows year-to-date revenues exceeded expenditures by approximately \$304 thousand.

The Schedule of Revenues and Expenditures – Budget and Actual also indicates 49.2% of budgeted revenues and approximately 33.9% of budgeted expenditures have been recognized.

The Schedule of Revenues and Expenditures – Budget and Actual indicates Donations and Memorials revenue exceeded budget by 141.7%. On October 29, 2009, there was a donation of \$13,000 which contributed 85% of total budget. There are outstanding encumbrances for postage and freight, veterinary services, services general and supplies general totaling approximately \$75 thousand.

3. ASCMV Director – Dr. Beth Vesco-Mock
 - a. Animal statistics report

Chair Krahling asked Dr. Beth Vesco-Mock to discuss. Dr. Beth Vesco-Mock made a presentation on the animal statistics report.

- b. Activities at Shelter

Chair Krahling asked Dr. Beth Vesco-Mock to discuss. Dr. Beth Vesco-Mock made a presentation on the activities at the shelter.

XI. Action Item(s)

1. **Resolution** – To establish reasonable notice of meetings

Chair Krahling asked for a motion to approve the resolution to establish reasonable notice of meetings.

Motion: Dolores Connor

Second: Miguel G. Silva

Scott A. Krahling, Chair - Yes
Nathan Small, Vice-Chair – Yes
Miguel G. Silva, Member – Yes
Dolores Connor, Member – Yes
Oscar Vásquez Butler, Member – Yes
Todd Garrison, Member – Not present

Motion passed

RESOLUTION NO. 2010-01

2. **Resolution** – Approving the 2010 Holiday Closure Schedule

Chair Krahling asked for a motion to approve the resolution approving the 2010 Holiday Closure Schedule.

Motion: Dolores Connor

Second: Nathan Small

Scott A. Krahling, Chair - Yes
Nathan Small, Vice-Chair – Yes

Miguel G. Silva, Member – Yes
Dolores Connor, Member – Yes
Oscar Vásquez Butler, Member – Yes
Todd Garrison, Member – Not present

Motion passed

RESOLUTION NO. 2010-02

3. **Resolution** – Authorizing 50% Pick-up of PERA Municipal General Member Contributions

Chair Krahling asked for a Motion to Approve the Resolution Authorizing 50% pickup of PERA Municipal General Member Contributions.

Motion: Dolores Connor

Second: Miguel G. Silva

Scott A. Krahling, Chair - Yes
Nathan Small, Vice-Chair – Yes
Miguel G. Silva, Member – Yes
Dolores Connor, Member – Yes
Oscar Vásquez Butler, Member – Yes
Todd Garrison, Member – Not present

Motion passed

RESOLUTION NO. 2010-03

- XII. Vote for new Chair and Vice-Chair.

Nomination for Chair: Miguel G. Silva

Nomination for Vice-Chair: Oscar Vásquez Butler

No other nominations were given and so by Acclamation Miguel G. Silva is the new Chair and Oscar Vásquez Butler is the new Vice-Chair.

- XIII. Public Input

Chair Krahling asked for public input. Public input was given by Mr. Avery, Frank Brice, Jean Gilbert, Marilyn Zahler and Jake Sims.

- XIV. Adjournment

Motion: Nathan Small

Second: Oscar Vásquez Butler

Scott A. Krahling, Chair - Yes
Nathan Small, Vice-Chair – Yes
Miguel G. Silva, Member – Yes
Dolores Connor, Member – Yes
Oscar Vásquez Butler, Member – Yes
Todd Garrison, Member – Not present

Motion passed

BOARD OF DIRECTORS

Scott A. Krahling, Chair

Nathan Small, Vice-Chair

Miguel G. Silva, Board Member

Dolores Connor, Board Member

Oscar Vásquez Butler, Board Member

Todd Garrison, Board Member

ATTEST:

Lynn J. Ellins, County Clerk